**Rummel Creek Elementary**

**CIT Meeting**

**January 30, 2020**

**Minutes**

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| Members Present: | Michelle Fontenot, Molly Dwyer, Taylor Suszko, Michelle Rincon, Renee Rixie, Kristin Murphy, Kristin Hodges, Jennifer Terveen, Jordan Maedgen, Shannon Mahan, Nancy Bertin |
| Members Absent: | Nancy Harn, Candase Charles, Atarah Cummings, Debbie Slack, Susan Skinner |
| Meeting was called to order by: | Michelle Fontenot |

* Welcome,
* Recent & Upcoming Events
	+ Science Fair: 1-23
		- Wonderful creativity
		- All students had the opportunity to be interviewed
	+ Hundred Day Parade: 1-30
		- Students made their own 100 day shirts
		- Parade was followed by classroom rotations & festivities
		- Parents viewed parade in gym to avoid sign in delays
	+ Engineering Day: 2-19
		- 2nd through 5th grade
* Technology Update
	+ Following recent purchase using PTA funds, we will have 1 device for every 2 students in pre-K through 1st grade, and 1 device for every student in 2nd-5th grades. Currently, we are the only elementary school who has been able to accomplish this. We are thankful for our PTA for providing this funding and will continue to practice good technology management procedures to ensure that our devices last.
* Dismissal Safety
	+ Recently, four students accidentally boarded the wrong bus home. Three got off at the first stop to walk back to school. All were pre-K through first grade students.
	+ As a result, we have implemented the following changes to our procedures:
		- We have slowed down the boarding of primary students in order to focus on maintaining a straight line with no gaps.
		- We are calling the busses one at a time, in the order in which they are parked in the drive.
		- We are placing colored zip ties on the backpacks of all pre-K through 2nd grade students to match the color of their bus (so that adults can more easily spot from a distance who doesn’t belong).
		- We are meeting with all pre-K through 2nd grade students to discuss dismissal safety. Our counselor has developed a presentation.
		- Bus drivers will announce the bus number before departing, as a last minute check for misplaced students.
		- The SBISD transportation department is reiterating bus safety procedures with all of their drivers.
* Cell phones & smart watches in the classroom
	+ Thus far, students have been asked to keep cell phones and other communication devices in their backpacks during instruction. However, new watches designed for easy communication with parents have made it more difficult to limit outside interruptions in the classroom.
	+ Share specific examples
	+ How can we set reasonable boundaries for the use of such devices during the school day?
	+ How can we help parents understand the impact of frequent interruptions on the continuity of teaching and learning?
		- Go into the app and silence it from 7-3
		- Please contact the front office if you need to contact the front office
		- Suggestion to confiscate and turn in to office if it becomes a distraction. Parent can collect the device from the front office.
* Boosterthon funds may provide new playground equipment
	+ We would like to install a “gaga pit” and rotating bucket seats to support children’s sensory-motor development.
	+ Have some questions about the safety of the rotating device. Will continue to research. Good for students’ vestibular development.
	+ Need a work order for some leaning signs.
	+ Track repairs are under way. Will be patched.
* Upcoming Meetings:
	+ March 12
	+ May 21