**Rummel Creek Elementary**

**CIT Meeting**

**December 5, 2019**

**Minutes**

|  |  |
| --- | --- |
| Members Present: | Nancy Harn, Michelle Fontenot, Molly Dwyer, Candase Charles, Renee Rixie, Atarah Cummings, Jennifer Terveen, Jordan Maedgen, Shannon Mahan, Susan Skinner |
| Members Absent: | Taylor Suszko, Michelle Rincon, Kristin Murphy, Kristin Hodges, Debbie Slack |
| Meeting was called to order by: | Nancy Harn |

* Welcome
* Share your favorite Christmas memory
* International Day (and Night)
	+ Combination with health night.
	+ Parent booths are welcome.
	+ Will also have some displays during the school day.
* Trauma Team will undergo Stop the Bleed training on January 6th – Mary Patton
	+ Stop the bleed: training staff to use the new kits
	+ This has been precipitated by school shootings.
	+ A team has been developed to respond to this.
	+ Memorial Herman to provide training
* January 6th Professional Development Schedule
	+ Teachers will have training on new reading and writing curriculum.
	+ Also given time to plan and learn this new curriculum.
	+ Also address IXL program and have some training.
* Lucy Calkins implementation & visits to other campuses
	+ Our new reading and writing curriculum.
	+ Pope Elementary visit came to visit and wanted to benefit from our knowledge
* 450 minutes of planning time & possible implications for next year’s schedule
	+ What can we learn from other campus schedules?
	+ 450 minutes of planning required every 2 weeks.
	+ We need to address parent time and lesson planning.
	+ Possible to provide subs from PTA to provide planning day for teachers. Maybe 4 a year.
* Parent Drive in the mornings – Andy Ball & Jay Mischon
	+ Jay addresses the issues of cell phones in line. No accidents this year but we feel like some changes need to be made. Kids need to be getting out on the correct side of the car. Speeding through the drive. Parents dropped kids in the wrong place. Parents need to remain in cars. Maybe address this with kids so they can help their parents remember the rules. Should we be passing around left side if you already have your kids?  Give tickets for cell phones?
	+ Signage that no cell phones in school zone is the law. Add this to the blast. Talk to officer
* Closing Comments
* Ideas for upcoming CIT topics
	+ Revisit the cell phone issue. What did the Officer say?
* Next Meeting – January 30, 2020